

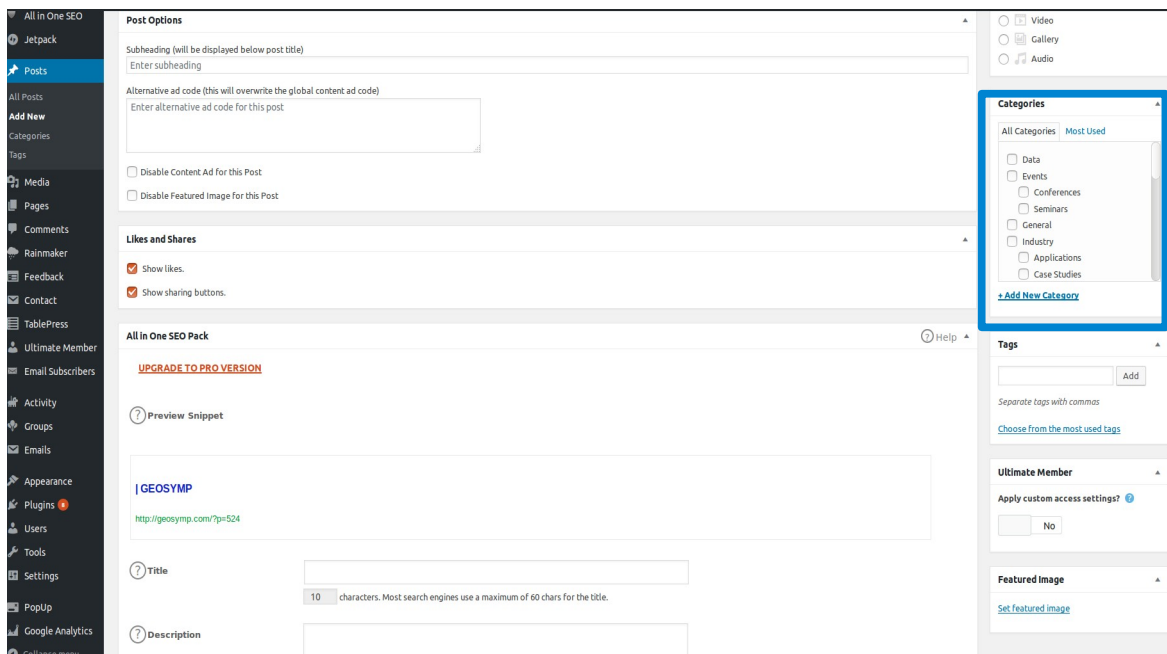
Geosymp articles guidelines

This document highlights the important tips and guidelines when publishing an article at www.geosymp.com (if you have the author permissions)

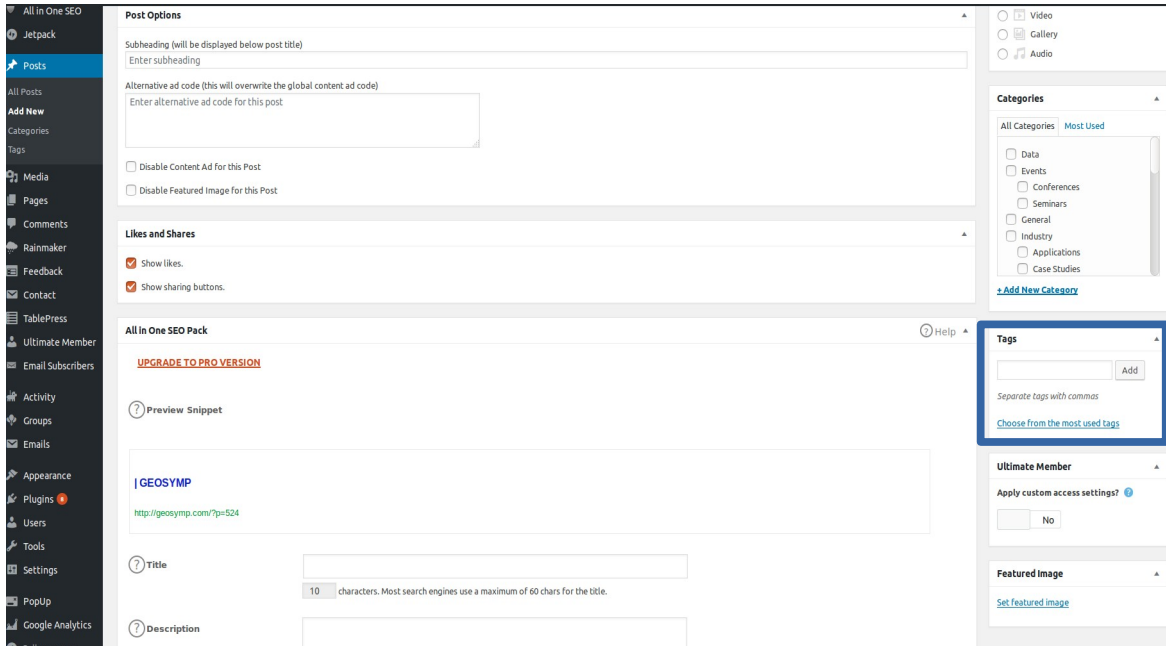
Please go through the guide to ensure you are familiar with the guidelines before you start writing your post on the platform.

Important Notes

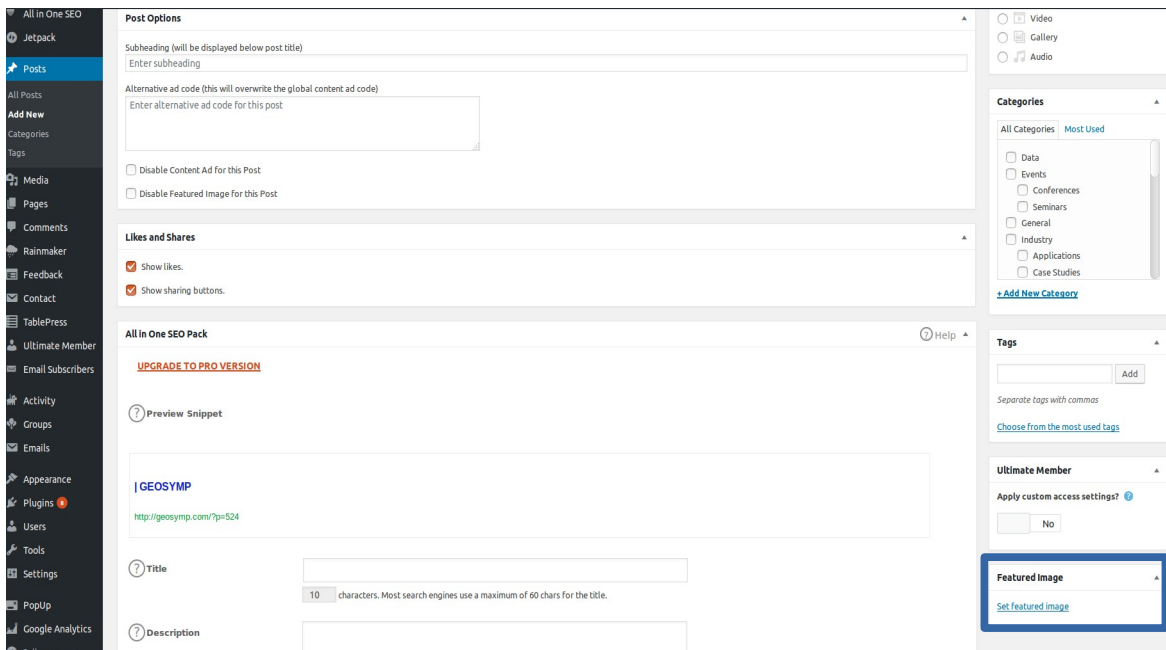
1. The content of your post **MUST** be your original work(not published before on any site or should prove you own the content you are sharing) or should bare with it a reference to the original work.
2. Every article should belong to a **category** and this can be found on the right-bottom section of the editor page as shown below.



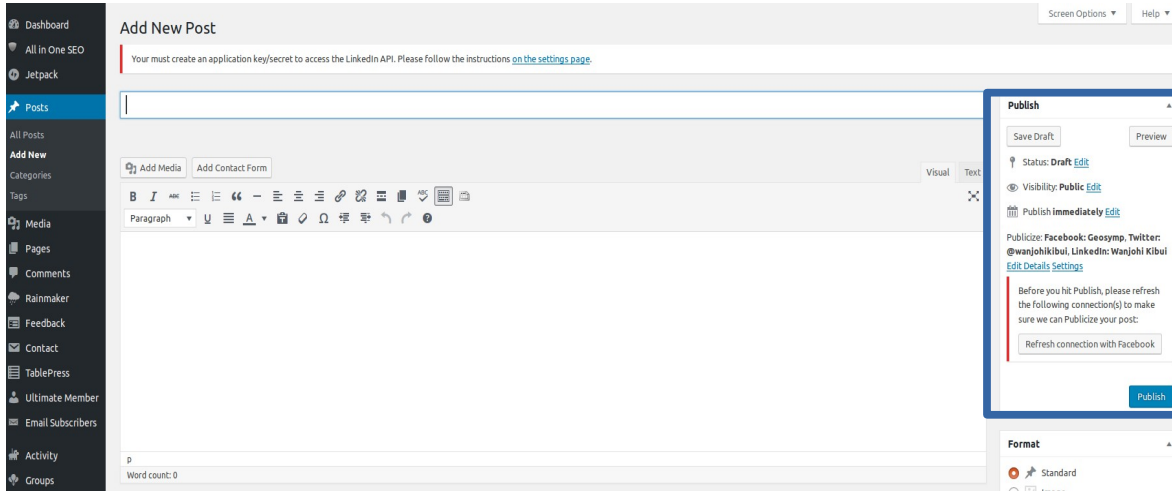
3. Every article should have **tags** associated to it. This is to ensure your article/post is enriched hence enabling easier location of the article in the system by the users (Indexing). Simply write down a tag name and hit **Enter** to add it to the list of tags in the post



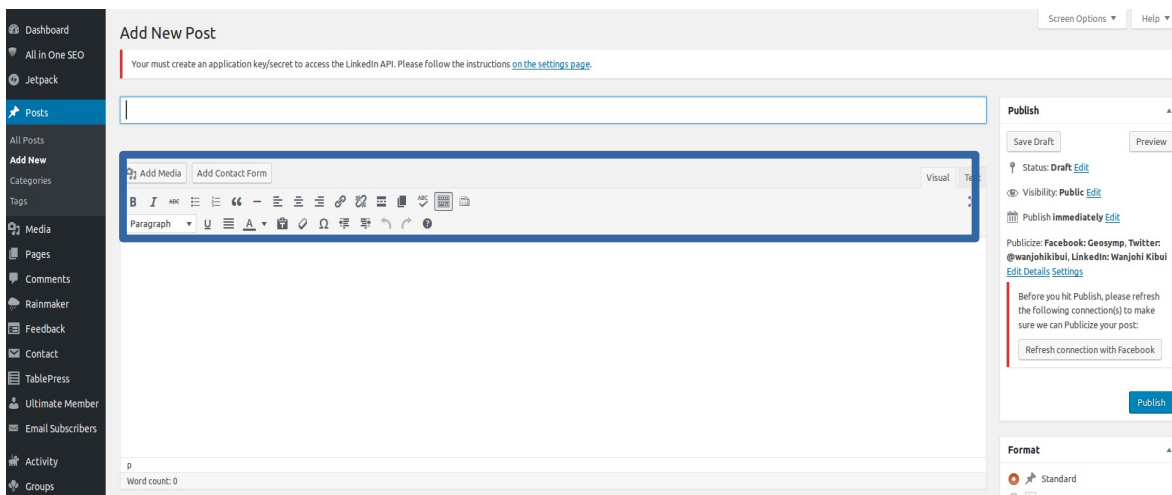
- 4. An article should have a featured image. The image should be at least **678px by 381px** to ensure good fitting and visibility. (If having difficulties in finding a featured image, you can contact our team at info@geosymp to get help on the same)



- 5. A post can be published immediately or be scheduled to go live at the set time. This can be found as in the image below



- 6. To enrich your posts on the platform, use the post editing tools provided such as **B**, *I* and many more



To seek clarification on any of the above issues, kindly write to us via info@geosymp.com

Warning!!

*The featured image on the posts **MUST** not possess any copyright information or should not belong to other entity that gives restrictions on its use. This is because any image uploaded on the platform remains a resource of Geosymp unless otherwise, in which communication will be done to involved individuals and parties.*